

EMPLOYMENT APPLICATION

PLEASE PRINT OR TYPE Today's Date: _____

First Name *MI* *Last Name* *Preferred Name/Nickname*

Street Address *City* *State* *Zip Code*

Phone *Alternate/ Phone* *Email Address*

PLEASE PLACE A CHECK BY YOUR RESPONSE OR PROVIDE THE APPROPRIATE INFORMATION

Are you interested in: Full Time Part Time Temporary

What schedules would you prefer? Weekdays Weekends Evenings Nights

How did you hear about us? Walk In Referral Advertisement Other:
Name: _____ Where: _____

Have you worked for this company before? No Yes Dates: _____

Do you know anyone who works here? No Yes Name: _____

Desired Pay: Hourly Pay \$ _____ Annual Pay \$ _____
(Minimum, if applicable) Minimum Desired

When are you able to start work? Date: _____

Position desired: _____

PLEASE LIST YOUR WORK EXPERIENCE BELOW OR ATTACH YOUR RESUME (MOST RECENT JOB FIRST)

| | | | | |
|--|---|---|----------|---------------------------------------|
| | COMPANY NAME | | | YOUR POSITION and TITLE |
| FROM ____ / ____ Month Year | NO. & STREET | | | SUPERVISOR'S NAME, TITLE and POSITION |
| | CITY | STATE | ZIP CODE | SUPERVISOR'S TELEPHONE NUMBER |
| | TYPE OF BUSINESS | | | |
| TO ____ / ____ Month Year | TELEPHONE NUMBER () | TERMINATION ____ VOLUNTARY ____ INVOLUNTARY | | REASON |
| | BRIEFLY DESCRIBE YOUR <u>MAJOR DUTIES</u> | | | |

| | | | | |
|--|---|---|----------|---------------------------------------|
| | COMPANY NAME | | | YOUR POSITION and TITLE |
| FROM ____ / ____ Month Year | NO. & STREET | | | SUPERVISOR'S NAME, TITLE and POSITION |
| | CITY | STATE | ZIP CODE | SUPERVISOR'S TELEPHONE NUMBER |
| | TYPE OF BUSINESS | | | |
| TO ____ / ____ Month Year | TELEPHONE NUMBER () | TERMINATION ____ VOLUNTARY ____ INVOLUNTARY | | REASON |
| | BRIEFLY DESCRIBE YOUR <u>MAJOR DUTIES</u> | | | |

REFERENCES: Please list three professional references

| NAME | RELATIONSHIP | COMPANY | PHONE/ALTERNATE PHONE |
|------|--------------|---------|-----------------------|
| | | | |
| | | | |
| | | | |

PLEASE READ CAREFULLY BEFORE SIGNING APPLICATION

I have submitted the attached form to Exterior Image, Inc. and Trent Hill Nursery for the purpose of obtaining employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate Exterior Image, Inc. and Trent Hill Nursery to further process my application.

My signature below attests to the fact that the information that I have provided on my application, resume, given verbally, or provided in any other materials, is true and complete to the best of my knowledge and also constitutes authority to verify any and all information submitted on this application. I understand that any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from Exterior Image, Inc. and Trent Hill Nursery's employ.

I also affirm that I have not signed any kind of restrictive document creating any obligation to any former employer that would restrict my acceptance of employment with Exterior Image, Inc. and Trent Hill Nursery in the position I am seeking.

I understand that this application is not an employment contract for any specific length of time between Exterior Image, Inc. and Trent Hill Nursery and me, and that in the event I am hired, my employment will be "at will" and either Exterior Image, Inc. and Trent Hill Nursery or I can terminate my employment with or without cause and with or without notice at any time. Nothing contained in any handbook, manual, policy and the like, distributed by Exterior Image, Inc. and Trent Hill Nursery to its employees is intended to or can create an employment contract, an offer of employment or any obligation on Exterior Image, Inc. and Trent Hill Nursery's part. Exterior Image, Inc. and Trent Hill Nursery may, at its sole discretion, hold in abeyance or revoke, amend, or modify, abridge or change any benefit, policy practice, condition or process affecting its employees.

References: I hereby authorize Exterior Image, Inc. and Trent Hill Nursery and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquires connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize Exterior Image, Inc. and Trent Hill Nursery and its agents to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications.

Temporary/Contract Employment: If employed as a temporary or contract employee, I understand that I may be an employee of Exterior Image, Inc. and Trent Hill Nursery and not of any client. If employed, I further understand that my employment is not guaranteed for any specific time and may be terminated at any time for any reason. I further understand that a contract will exist between Exterior Image, Inc. and Trent Hill Nursery and each client to whom I may be assigned which will require the client to pay a fee to Exterior Image, Inc. and Trent Hill Nursery in the event that I accept direct employment with the client, I agree to notify Exterior Image, Inc. and Trent Hill Nursery immediately should I be offered direct employment by a client (or by referral of the client to any subsidiary or affiliated company), either for a permanent, temporary (including assignments through another agency), or consulting positions during my assignment or after my assignment has ended.

SIGNED: _____

DATE: _____